

The University of Chicago Medical Center  
Graduate Medical Education Manual

## Resident Eligibility and Selection

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Resident Eligibility and Selection  
Graduate Medical Education Policy 03

### Purpose

The purpose of this policy is to set forth the requirements for applicants to the training programs sponsored by the University of Chicago Medical Center (UCMC) Graduate Medical Education Committee (GMEC), to set forth the standards for the selection of residents in UCMC training programs, and to establish the institutional oversight of these matters consistent with ACGME program requirements and any applicable state and federal laws or regulations.

The Graduate Medical Education Committee ("GMEC") is responsible for monitoring and advising on all aspects of residency education, including eligibility and selection. Each UCMC training program is required to create written criteria for eligibility and selection of trainees and a written description of the processes by which the eligibility criteria will be evaluated and implemented, and submit these materials to the GMEC. The GMEC will review these criteria and their implementation for compliance with ACGME and institutional requirements.

### Eligibility

Applicants must have at least one of the following qualifications to be eligible for selection into a UCMC clinical training program:

- graduates of United States or Canadian medical schools accredited by the Liaison Committee on Medical Education (LCME)
- graduates of United States osteopathic medicine colleges accredited by the American Osteopathic Association
- graduates of medical schools located outside the United States or Canada and have one of the following:
  - a current valid certificate from the Educational Commission for Foreign Medical Graduates prior to appointment.
  - a full and unrestricted license to practice medicine in the State of Illinois

- graduates of medical schools outside the United States who have completed a Fifth Pathway program provided by an LCME accredited medical school (see "Institutional Requirements" III.A.1.d. in the current Graduate Medical Education Directory).

### **Enrollment of Noneligibles**

A training program's ACGME accreditation may be withdrawn if an applicant is enrolled who does not meet at least one of the above criteria.

### **Nondiscrimination**

UCMC and the individual programs shall not discriminate against any person in the selection or promotion process because of race, color, religion, sex, sexual orientation, gender identity, national origin, ancestry, age, marital status, disability or military status.

### **Selection**

Applicants are chosen according to criteria established by the individual programs. These criteria may include, but are not limited to:

- Preparedness
- Ability
- Aptitude
- Academic credentials
- Communication skills
- Personal qualities such as motivation and integrity

UCMC is an equal opportunity employer. UCMC evaluates qualified applicants without regard to race, color, ethnicity, ancestry, sex, sexual orientation, gender identity, marital status, civil union status, parental status, religion, national origin, age, disability, veteran status and other legally protected characteristics.

### **Method of Selection**

- Selected applicants are interviewed by the training program director and/or chairman of the department as designated by each department.
- Applicants are interviewed by faculty members and other program representative as designated by the training program written criteria.
- Evaluation of applicant interviews and credentials are reviewed by the program's selection committee.
- Selection of each applicant is based on the criteria listed in this policy and the training program written criteria.

Program directors may send applications for training programs to candidates at their discretion, as long as ACGME requirements, federal, and state nondiscrimination and equal opportunity laws, orders, and regulations are met.

### **Residency Training Program Director**

Nothing in this policy limits the training program directors' choices in selecting candidates when ACGME requirements, federal, and state nondiscrimination and equal opportunity laws, orders, and regulations are met.

### **Interpretation, Implementation and Revision**

The Graduate Medical Education Office and Medical Legal Affairs are responsible for the revision of this policy.

The Graduate Medical Education Committee is responsible for the interpretation and implementation of this policy.