COMPREHENSIVE CANCER CENTER MEMBERSHIP GUIDELINES

The University of Chicago Medicine Comprehensive Cancer Center offers membership to faculty, postdoctoral and clinical fellows, and doctoral and medical students, whose efforts support the center’s mission to elucidate the determinants of cancer, to develop cures for cancer, to prevent cancer through innovation and collaboration, and to eliminate cancer health disparities. Members are affiliated with one of four research programs, distinguishing them as leaders in the areas of Molecular Mechanisms of Cancer, Immunology and Cancer, Clinical and Experimental Therapeutics, and Cancer Prevention and Control, respectively (see last page for descriptions of the programs). Members also enjoy privileged access to events, services, and funding opportunities. Importantly, the Comprehensive Cancer Center is committed to promoting diversity, equity, and inclusion within the cancer research community.

This packet contains information about Comprehensive Cancer Center membership categories, member benefits and responsibilities, and instructions for membership application and renewal. Please direct all questions and concerns to center specialist Rita Spiroff (rspiroff@bsd.uchicago.edu).

Membership Categories
There are three Comprehensive Cancer Center membership categories (Full, Associate and Trainee Associate), based on academic status and the degree to which an applicant’s research and clinical activities are cancer-focused. Eligibility criteria for each category and associated benefits, are detailed on pg. 4 of this packet.

Member Responsibilities and Benefits
- Access to relevant Comprehensive Cancer Center research program activities, including seminars, workshops, retreats, and journal clubs.
- Opportunities for collaboration with colleagues across Comprehensive Cancer Center research programs, including grants, publications, and clinical trials.
- Depending on the membership type, access to funding and career development opportunities managed by the Comprehensive Cancer Center.
- For clinical investigators: Members must comply with all policies and procedures of the Comprehensive Cancer Center Data and Safety Monitoring Plan as related to the conduct of clinical trials including:
  - Response to and compliance with recommendations of the Comprehensive Cancer Center Clinical Trial Review Committee (CTRC) and Scientific and Accrual Monitoring (SAM) Committee and Comprehensive Cancer Center-conducted audits.
  - Participation in the Comprehensive Cancer Center audit program as an auditor if involved in clinical activity.

Membership Application and Renewal Processes
New applicants and those seeking membership renewal must complete an online application form. All Full and Associate member applications are reviewed and voted on by the Comprehensive Cancer
Center Executive Committee. Trainee Associate member applications will be reviewed by the Comprehensive Cancer Center Cancer Research Training and Education Coordination team. Applicants will be notified as soon as the review is complete.

Access the online Comprehensive Cancer Center membership application and renewal form here: https://j.mp/33Hzt23. Be prepared to upload a current PDF version of your *curriculum vitae* and to provide the following information:

**Application Type**
- New membership; Membership renewal

**Applicant Identification**
- Name
- Other names under which you have published
- UChicago ID number

**Membership Type**
- Full, Associate, Trainee Associate

**Academic Status**
- Degree(s) attained
- Current title*
- Current trainee status**
- Department
- Start date of current training (MM-YYYY)**
- Expected completion date of current training (MM-YYYY)**

**Primary Mentor Information**
- Mentor name
- Mentor contact information (phone & email)
- Mentor Comprehensive Cancer Center program affiliation

**Desired cancer research program affiliation**
Most Comprehensive Cancer Center members are affiliated with one of four programs based on the focus of their research. Associate Trainee members are usually affiliated with the program of their primary mentor. Program descriptions, leaders and current rosters can be found on page 5 of this packet.

*New applicants are strongly encouraged to contact program leaders, or a member of the Comprehensive Cancer Center Executive Committee, to understand the program’s scope and the strength of the applicant’s alignment.

**Cancer-related research activities**
- Summary of your research focus, including relevance to cancer (500 words or less)
- Description of any interdisciplinary or collaborative cancer-related research with other members of the Comprehensive Cancer Center (500 words or less)*
- Title, IRB# and NCT# of clinical trials for which you are the PI*

**Comprehensive Cancer Center-supported shared resources**
- Please indicate which resources (e.g., Bioinformatics Core Facility, Genomics Core Facility) you use currently or might use in the future.

**Cancer-related funding**
Funding organization (e.g., NIH, ACS, NSF), grant/award title and grant/award number for all
cancer-related research funding or training support

Underrepresented status
The Comprehensive Cancer Center is committed to promoting diversity, equity and inclusion within
the cancer research community. We collect information about members’ identification with
populations considered underrepresented in the sciences to facilitate these efforts. For example, the
Comprehensive Cancer Center may use this information to direct funding opportunities to eligible
individuals. Indicating whether you identify as an underrepresented minority is optional and will not
impact the evaluation of your membership application.

Personal contact information
- Work phone, email and mailing address
- Personal email**
- Name and email of administrative assistant, if applicable*

* Full/Associate applicants only
** Trainee Associate applicants only

Membership Renewal
- Current membership rosters are reviewed annually, typically at the time of submission of the
  competing or non-competing Cancer Center Support Grant to the National Cancer Institute (NCI).
  Continued membership requires documentation of a cancer focus for research, grants and
  publications, collaboration with other Comprehensive Cancer Center members, and participation in
  Comprehensive Cancer Center-sponsored initiatives or activities.
- At the time of faculty reappointment or promotion within their primary departments, Comprehensive
  Cancer Center Full and Associate members must apply for membership renewal. Research program
  leaders also evaluate the extent to which the investigator has actively participated in Comprehensive
  Cancer Center activities. Reappointment requires approval of the Comprehensive Cancer Center
  Executive Committee.
- An Associate member may become a Full member if s/he receives cancer-related funding, is PI of a
  clinical trial, increases cancer-related research, or otherwise meets the criteria for full membership.
  Similarly, a Full member may move to Associate member if her/his research has become less
  cancer-focused, or otherwise does not meet the designated criteria.
- For clinical investigators: If at any time, and following review of circumstances and/or appeal, the
  Clinical Research Advisory Committee (CRAC) finds an investigator to be noncompliant with the Data
  and Safety Monitoring (DSM) Plan Guidelines, the CRAC will recommend that the Comprehensive
  Cancer Center Executive Committee suspend membership privileges.
- All changes in membership, including suspension of membership privileges, require review and a
  vote by the Comprehensive Cancer Center Executive Committee.
# Membership Categories

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<thead>
<tr>
<th>Membership Categories</th>
<th>Full Member</th>
<th>Associate Member</th>
<th>Trainee Associate Member</th>
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<tbody>
<tr>
<td><strong>Academic Status</strong></td>
<td>Junior or Senior faculty</td>
<td>Junior or Senior faculty</td>
<td>PhD and medical students, Post-doctoral and clinical fellows</td>
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| **Eligibility Criteria** | Primary cancer focus in basic, clinical, translational or population research. Evidence of a cancer focus includes:  
  - Cancer-related, peer-reviewed funding from a national funding agency  
  - Significant contribution to clinical research (e.g., PI on trials, writing investigator-initiated trials, enrolling large numbers of patients in clinical trials, contributing significantly to publications involving clinical trials)  
  - Publications in cancer-relevant journals as a major contributing author  
  - Extensive collaboration with, and intellectual contribution to, the cancer-focused research of other members | Emerging cancer focus in basic, clinical, translational, or population research and/or makes significant contributions to the research of Comprehensive Cancer Center members.  
**OR**  
**Cancer-focused clinical activities, including:**  
  - Providing clinical care for significant numbers of cancer patients  
  - Participation in cancer-related disease site tumor conferences  
  - Enrolling patients in cancer clinical trials (but not as PI or trial author) | Primary cancer focus in basic, clinical, translational or population research. Evidence of a cancer focus includes:  
  - Significant contribution to the research of a Comprehensive Cancer Center member (e.g., as a graduate research assistant)  
  - Cancer-related, peer-reviewed funding from a national funding agency  
  - Publications in cancer-relevant journals |
| **Eligible Benefits** | Formal secondary appointment within the Comprehensive Cancer Center  
  - Discounts for Comprehensive Cancer Center Shared Resources  
  - Comprehensive Cancer Center funding opportunities (e.g., pilot project grants, early-phase research support)  
  - Recruitment support  
  - Invitation to seminars, symposia, and other sponsored events  
  - Assistance with large multi-disciplinary or multi-departmental grants (e.g., P01s, Center grants) | Discounts for Comprehensive Cancer Center Shared Resources (with pre-approval from the Comprehensive Cancer Center Executive Committee)  
  - Invitation to Comprehensive Cancer Center seminars, symposia, and other sponsored events | Specialized leadership and career development programming  
  - Priority access to Comprehensive Cancer Center programs (e.g., UChicago Cancer Disparities Training Program)  
  - Comprehensive Cancer Center-sponsored awards and scholarships (e.g., conference travel grants)  
  - Invitation to Comprehensive Cancer Center seminars, symposia, and other sponsored events  
  - Alumni network and support |
## Comprehensive Cancer Center Research Programs

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<tr>
<th>Program Goals</th>
<th>Research Themes</th>
<th>Leaders</th>
<th>Members</th>
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<tr>
<td><strong>Molecular Mechanisms of Cancer</strong></td>
<td>1) Epigenetics of cancer and tumor-specific gene expression&lt;br&gt;2) Mechanisms of altered cell growth (e.g., metabolism)&lt;br&gt;3) Altered tumor microenvironment and metastasis</td>
<td>Kay MacLeod, PhD&lt;br&gt;Barbara Kee, PhD&lt;br&gt;<strong>Assistant Leader:</strong>&lt;br&gt;Megan McNerney, MD, PhD</td>
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<td><strong>Immunology and Cancer</strong></td>
<td>1) Innate immunity, lymphocyte activation and peripheral inflammation/regulation of tolerance&lt;br&gt;2) Preclinical models of anti-tumor immunity&lt;br&gt;3) Human cancer immunology and immunotherapy</td>
<td>Thomas Gajewski, MD, PhD&lt;br&gt;Peter Savage, PhD&lt;br&gt;<strong>Assistant Leader:</strong>&lt;br&gt;Justin Kline, MD</td>
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<td><strong>Clinical and Experimental Therapeutics</strong></td>
<td>1) Targeting intracellular signaling&lt;br&gt;2) Targeting the microenvironment&lt;br&gt;3) Biomarker interrogation, optimization and validation&lt;br&gt;4) Developing and cross-cutting themes: Molecular imaging and dose optimization</td>
<td>Russell Szmulewitz, MD&lt;br&gt;Wendy Stock, MD&lt;br&gt;Aytekin Oto, MD&lt;br&gt;<strong>Assistant Leader:</strong>&lt;br&gt;Jennifer McNeer, MD</td>
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<td><strong>Cancer Prevention and Control</strong></td>
<td>1) Risk and prevention&lt;br&gt;2) Detection and survivorship&lt;br&gt;3) Cross-cutting theme: Local and global health disparities</td>
<td>Brandon Pierce, PhD&lt;br&gt;Tara Henderson, MD, MPH&lt;br&gt;Gregory Karczmar, PhD&lt;br&gt;<strong>Assistant Leader:</strong>&lt;br&gt;Loren Saulsberry, PhD</td>
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For more information on these research programs, please visit [https://www.uchicagomedicine.org/cancer/research/research-programs](https://www.uchicagomedicine.org/cancer/research/research-programs).